Zoom Install/Update Instructions

MacBook Air Instructions for Students/Staff

To install or update the Zoom application for your MacBook, please follow these steps:

- 1. Launch Zoom on your MacBook and you will be prompted to update the app. If you do not have Zoom already installed, please download the <u>"Zoom Client for Meetings"</u> from <u>http://zoom.us/download</u>.Then, continue with Step 3 below.
 - a. If you already have Zoom installed and are not automatically prompted to update, click Zoom.Us in the upper left-hand corner of the toolbar and select "Check for Updates." Unable to check for updates due to an error? Please manually download the <u>"Zoom Client for Meetings"</u> from <u>http://zoom.us/download</u>.Then, continue with Step 3 below.



- 2. A dialogue box will appear. Follow the prompts.
- 3. On the Installation Type screen, click "*change install location*" rather than Install.

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 Introduction Destination Select Installation Type Installation Summary 	Standard Install on "Macintosh HD" This will take 48.5 MB of space on your computer. Click Install to perform a standard installation of this software for all users of this computer. All users of this computer will be able to use this software.	
	Change Install Location Go Back Install	

4. Select "Install for me only."

• • •	🥪 Install Zoom	
	Select a Destination	
 Introduction Destination Select 	How do you want to install this software?	
 Installation Type Installation Summary 	Install for all users of this computer	
	Install for me only	
	Installing this software requires 48.5 MB of space. You have chosen to install this software for all users of this computer.	
	Go Back Cont	inue

- 5. Follow the remaining prompts.
- 6. Restart your computer for complete install. If you are unable to complete the Zoom update, please <u>submit a BVCARE help ticket.</u>

Once your installation is complete, you should be ready to participate in Zoom calls. Simply click the "Join a Meeting" option on the Zoom dashboard from inside of Canvas. Otherwise, when you launch the zoom.us application, enter the meeting ID and/or passcode when prompted (provided by your teacher).